



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Keith Pringle
keith.pringle@bromley.gov.uk

DIRECT LINE: 020 8313 4508

FAX: 020 8290 0608

DATE: 27 February 2017

To: Members of the
ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor William Huntington-Thresher (Chairman)
Councillor Angela Page (Vice-Chairman)
Councillors David Cartwright QFSM, Ian Dunn, Ellie Harmer, Samaris Huntington-Thresher, Terence Nathan, Sarah Phillips, Catherine Rideout and Melanie Stevens

A meeting of the Environment Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **TUESDAY 7 MARCH 2017 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>

A G E N D A

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing four working days before the date of the meeting. Therefore please ensure that questions are received by the Democratic Services Team by 5pm on Wednesday 1st March 2017.

4 MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 24TH JANUARY 2017 (Pages 5 - 18)

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

5 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to the Portfolio Holder must be received in writing four working days before the date of the meeting. Therefore please ensure that questions are received by the Democratic Services Team by 5pm on 1st March 2017.

6 PRE-DECISION SCRUTINY OF REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

The Environment Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a BUDGET MONITORING 2016/17 (Pages 19 - 30)

b CAPITAL PROGRAMME MONITORING - 3RD QUARTER 2016/17 & ANNUAL CAPITAL REVIEW 2017 TO 2021 (Pages 31 - 38)

c CONGESTION RELIEF - CROYDON ROAD JUNCTION WITH ANERLEY ROAD (Pages 39 - 44)

POLICY DEVELOPMENT AND OTHER ITEMS

7 PERFORMANCE OF WARD SECURITY CONTRACT: LITTERING (Pages 45 - 50)

8 ENVIRONMENTAL ASPECTS OF THE LOCAL PLAN

Oral Update

9 FORWARD WORK PROGRAMME, MATTERS ARISING AND CONTRACTS REGISTER (Pages 51 - 58)

PART 2 AGENDA

10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

**11 EXEMPT MINUTES OF THE ENVIRONMENT
PDS COMMITTEE MEETING HELD ON
24TH JANUARY 2017 (Pages 59 - 60)**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

12 PRE-DECISION SCRUTINY OF REPORT TO THE EXECUTIVE

**13 FUTURE PROVISION OF STREET LIGHTING
SERVICE (Pages 61 - 68)**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

.....

This page is left intentionally blank

ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 24 January 2017

Present

Councillor William Huntington-Thresher (Chairman)

Councillors David Cartwright QFSM, Ian Dunn,
Ellie Harmer, Samaris Huntington-Thresher, Sarah Phillips
and Catherine Rideout

Also Present

Councillor Colin Smith and Councillor Lydia Buttinger

45 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Cllr Angela Page, Cllr Terence Nathan and Cllr Melanie Stevens.

46 DECLARATIONS OF INTEREST

There were no declarations.

47 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions to the Committee.

48 MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETINGS HELD ON 8TH AND 24TH NOVEMBER 2016

Minutes for both meetings were agreed.

49 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

Three questions were received for written reply. Details of the questions and answers are at **Appendix A**.

50 PRE-DECISION SCRUTINY OF REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

a CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2016/17

Report FSD17010

At its meeting on 30th November 2016 the Executive agreed a revised Capital Programme from 2016/17 to 2019/20. Changes in respect of the Environment Portfolio were outlined and a revised programme for the portfolio presented. Report FSD17010 also included actual spend against budget at second quarter stage and comments on progress for individual schemes/projects.

RESOLVED that the Portfolio Holder be recommended to note and confirm changes agreed by the Executive on 30th November 2016.

b HIGHWAYS INVESTMENT

Report ES17004

Members considered future programmes of planned carriageway and footway maintenance. This followed the Council decision (12th December 2016) to invest capital funding (£11.8m) on planned highway maintenance, allowing the condition of non-principal and unclassified roads and footways in the borough to be improved so reducing the demand for reactive maintenance. Annual revenue savings of £2.5m would be made - a total of £12.5m over five years from 2017/18 - which would be partly offset by an estimated reduction of £167k in treasury management income over the period.

Details were provided of carriageways and footways considered the highest maintenance priority as a first phase of the investment programme, the estimated cost of the works being £2.6m for carriageways and £0.9m for footways. Future phases of schemes would be submitted for approval during the spring of 2017.

TfL had recently confirmed 2017/18 funding of £880k for principal road maintenance in the borough and details were provided of proposed maintenance using the funds.

Portfolio Holder endorsement was also sought for a bid on structural projects related to bridge assessment and strengthening over the next three years; a bid for structural projects would then be submitted to the London Bridges Engineering Group (LoBEG), advising TfL on scheme prioritisation.

Additionally, information circulated at the meeting showed (i) the comparative whole life costs of road surfacing materials and (ii) comments from six Members on the planned programmes of carriageway and footway works. Requests for maintenance of roads not listed on the first phase of the investment programme would be included in the second phase and as such there were no further updates to roads listed in the first phase.

For principal road maintenance, the Chairman suggested that part of Sevenoaks Road between Park Avenue and Charterhouse Road be considered for maintenance work. Cllr Ellie Harmer also enquired of the reason for the bridge along Lansdowne Road in the Sundridge Park area being closed to traffic; accordingly, it was agreed that officers would look into the matter and provide an explanation to Cllr Harmer.

On footway maintenance, it was confirmed that paving slabs are installed as close as possible to trees and measures would be taken to stem tree roots as much as possible.

To help survey road surface condition reference was made to a scanning device fitted to the underside of refuse vehicles. The approach was currently being trialled by Thurrock Council funded by the Department for Transport. A Member considered this an interesting development and suggested that officers monitor the trial outcomes - a similar road surface scan was already undertaken annually in the borough.

From initial discussions by the Committee's Highways Maintenance Working Group (listed in Report ES17004), the Chairman highlighted a priority focus on carriageway schemes based upon a likely 70/30 split between carriageways and footways. In view of a carriageway focus, the Chairman suggested reactive maintenance on footways damaged by tree roots - the roots would continue to grow and early investment would not be worthwhile.

In concluding the item, Members agreed to support the recommendations to the Portfolio Holder and to also recommend that the Working Group's initial discussions listed at paragraph 3.4 to Report ES17004 be added as recommendations to the Portfolio Holder.

RESOLVED that the Environment Portfolio Holder be recommended to:

(1) agree the schemes listed at Appendix A to Report ES17004 for the first phase of the Council's investment programme of planned highway maintenance for 2017/19;

(2) agree the proposed TfL funded programme of principal road maintenance works for 2017/18, as set out at Appendix B to Report ES17004, together with the bid to Transport for London for bridge strengthening and assessment at Appendix C to the report; and

(3) agree that the summary of initial discussions from the Highway Maintenance Working Group (listed at paragraph 3.4 to Report ES17004) be regarded as recommendations and taken forward by the Portfolio Holder as additional decisions on highways investment, namely that –

- priorities for capital expenditure focus on carriageway schemes to reduce the requirement for future reactive maintenance, with a likely split of 70/30 carriageways / footways;**
- although maintenance hierarchy will be considered when selecting footway and carriageway maintenance schemes, works in lower category roads would be considered where major defects are present;**

- **carriageway projects are to include proprietary treatments such as surface dressing in rural roads;**
- **future footway maintenance schemes and material selection are to deal with known issues of damage from tree roots and over-running vehicles, with works directed at areas of damaged footways rather than whole footway maintenance schemes.**

51 PRE-DECISION SCRUTINY OF REPORTS TO THE EXECUTIVE

a ENVIRONMENTAL SERVICES PROCUREMENT STRATEGY

Report ES17002

Executive approval was sought to commence a tendering process in April 2017 for a range of environmental services with contracts starting on 1st April 2019. A number of key environmental service contracts had been aligned to expire in March 2019 and the proposed procurement strategy reflected outcomes from a series of service reviews, soft market testing, and the Environmental Services Contract Programme Board (including input from the Committee's Working Group).

Lots 1-4 (Environmental Services) would be procured through *Competitive Procedure with Negotiation*. Used for complex contracts, the approach would drive innovation and add value through negotiation. Lots 5-7 (Arboriculture Maintenance and Highways Management) would be procured through a more traditional *Restricted Procedure* with a 15-month period between January 2018 and March 2019 considered sufficient for procurement.

Services could be provided by several individual contractors, a joint venture, consortium, or a single main contractor (who might sub-contract). For Lots 1-4 (and services placed in conjunction with them as part of the negotiated process), it was proposed to tender the contracts for an initial eight year period (01.04.19 to 31.03.27) with an eight year extension option (01.04.27 to 31.03.35) following a best value review in 2024/25. Lots 5 to 7 would be tendered for eight years only, unless tendered in combination with Lots 1 to 4.

The contracts would be tendered on the existing methodology and an outcome-based service, as this could give greater opportunity for services to be arranged more flexibly and innovatively whilst delivering value for money for the residents of the borough. Client management would focus on monitoring Key Performance Indicators to measure outcomes and take corrective action as appropriate.

Measures to mitigate risks were outlined in Report ES17002 as were a number of principles to achieve best value and sustainable contracts economically, socially and environmentally, the principles including:

- innovative approaches to service provision;
- a shared approach to risk and reward;

- use of proven 'smart' technologies for service delivery and monitoring;
- improved environmental performance and local environmental quality;
- low carbon solutions and contributing to increased environmental resilience;
- improved service performance and reduced levels of complaint; and
- contributing to the circular / sustainable economy.

Action was also being taken to assess the condition of the Council depots, their future use, and any investment requirements. Service requirements would feed into a Depots Options Appraisal process by Cushman and Wakefield designed to clarify depot space requirement. A survey was also necessary to agree the state of the Depots prior to contract commencement - the depots needing to be returned to the Council in a similar, or better, condition on contract expiry. The work would inform any improvement plans required to ensure the depots are fit-for-future-purpose. Should depot improvements be required, the cost would either be met directly by the Council or amortised over the contract term through contract payments.

It was necessary for target dates in the procurement strategy to be met. Although small and/or local service providers might find it difficult to tender given the scale and nature of services, the use of sub-contractors, including local or small sub-contractors, would be encouraged.

It was confirmed that larger amounts of fly-tipped material are currently collected by Veolia Environmental Services Ltd (Waste Collection Contractor) with smaller amounts collected by Kier Services Ltd (Street Cleansing Contractor). The services would be covered by Lots 2 and 3 respectively. Enforcement was currently managed in-house but would be included in the scope of a contract. Care was suggested to avoid differing responsibilities for fly-tipping falling between different sections and an uncoordinated approach could potentially lead to more complaints. Legal advice would be sought on which statutory functions can be put to the market.

On street cleaning, the Service continues to look at ways to increase the effectiveness of cleaning, even if this meant cleaning less frequently. This could, for example, be achieved through using local knowledge to avoid the periods of peak parking stress.

Within all lots there would be incentives to reduce costs and undertake new ways of working. Areas were being considered for savings such as further measures to divert waste from landfill. Other incentives under consideration related to a sharing of income between Council and contractor to help incentivise a contract price reduction e.g. in relation to income from the use of parks for agreed activities/events. A greater than 50/50 share for the Council was suggested should innovations derive from Members and Officers with a 50/50 share should a contractor innovate. Similar changes had already been instructed for the waste contract and officers would continue to work for such options in the strategy.

In regard to the winter service listed within Lot 7, lots 5 to 7 would comprise more conventional type contracts and officers were confident of being able to manage the co-ordination of resources to current levels. This included the scenario of a contractor working for a number of local boroughs and a simultaneous winter service demand from boroughs following heavy snowfall. For such circumstances it was important a contractor retained staff for specific boroughs. Consideration was also being given to winter service support from a waste collection contractor as a number of employees would be heavy goods vehicle (hgv) drivers.

A contract for arboriculture services would highlight the borough's tree stock and include details of maintenance requirements; as there was need to address issues, such as storm damage and vary work levels, officers would look to ensure that flexibility can be provided in a contract to permit increased activity when necessary.

It was confirmed that contractors would be expected to be innovative (e.g. provide scanners underneath vehicles) and provide best value for money.

Members agreed to support recommendations in Report ES17002 and in so doing also recommended that the Committee's Working Group provides a reference for contract related questions to be considered and continues to ensure that the strategy's timeline schedule is maintained. The Working Group could also consider what the Customer Services offer should be and include consideration on further channel shift matters that would benefit residents and measures to provide service efficiency. The Group could review the current mix of customer services and how they would look for the future.

RESOLVED that the Executive be recommended to:

(1) agree to the proposed lotting structure and procurement routes –

- **Environmental Services: Competitive Procedure with Negotiation (Lots 1-4)**
- **Arboricultural Maintenance: Restricted Procedure (Lot 5)**
- **Highways Management: Restricted Procedure (Lots 6-7)**

(2) agree that –

- **All Lots shall be tendered for an initial eight year term (1 April 2019 – 31 March 2027)**
- **Lots 1-4 may be extended for a further eight year term (1 April 2027 – 31 March 2035) subject to a best value review (in 2024/25) and being let at the Council's sole discretion**
- **Lots 5-7 may be extended on a similar basis to Lots 1-4, if placed in association with Lots 1-4.**

**52 ENVIRONMENT PORTFOLIO PLAN 2016/17: HALF YEAR
PROGRESS REPORT**

Report ES17016

Members received a six-month update assessing progress against commitments in the latest Environment Portfolio Plan.

With total waste arisings slightly higher than in previous years, it was necessary to re-launch the borough's recycling initiative through channels such as Resident Associations, Friends Groups, Environment Matters and leaflets, highlighting a message of waste minimisation and recycling. It was also possible to improve the introductory letter for new residents to the borough emphasising a recycling message. The borough was an example amongst local authority peer groups for driving waste minimisation and recycling and saving on landfill/waste costs.

Although dry recycling had increased to levels approaching those last seen in 2012/13 and 2013/14, household organics recycling was decreasing (judged by weight collected) and it was necessary to identify wards of higher waste generation to better target key recycling messages. (The organics figures in the report included Green Garden Waste). There appeared little doubt that more food waste was contributing to overall waste levels and with more people moving into the borough it was necessary to re-launch key recycling messages.

The level of fly-tipping incidents was also increasing with the number of enforcement actions against fly-tipping decreasing. A sum had been set aside last year for enforcement – with two high profile enforcement actions highlighted - but all local boroughs and counties were suffering the problem. A six-month target of 163 enforcement actions had been set for 2016/17 and 169 actions actually undertaken. With almost 1800 incidents in the first six months of 2016/17, actions comprised nearly 10% of the level of incidents - considered an appropriate level of enforcement. However, officer sickness/absence in 2016 did impact on enforcement activity. Car parks were also assessed for measures to combat fly-tipping and there was an increasing level of surveillance. Additionally, joint actions were undertaken with enforcement agencies and other local authorities with an increased level of fines imposed for fly-tipping. However, offenders were becoming more sophisticated, making it more difficult to obtain evidence. A higher level of enforcement in 2012/13 and 2013/14 could be attributed (in part) to residents leaving material for collection some days prior to collection day, warranting a warning to the householder; however, early deposit of material was now much less of a problem.

As some fly-tipping was by individuals collecting waste from householders, it was difficult to identify offenders. Vehicle barriers were being installed at known fly-tipping locations with some surveillance cameras also installed. A range of information leaflets had been produced and information sent with planning approval letters highlighted a need to use an approved waste

contractor for building waste disposal. A Member also referred to police action against fly-tipping.

Funding constraints limited more enforcement and a number of cameras were needed for other significant issues. The Regulation of Investigatory Powers Act 2000 (RIPA) also regulated the Council's ability to undertake surveillance and investigation. A Member suggested that fly-tipping often occurred where a location was run-down and subject to other problems such as graffiti. Offenders would often receive payment by cash and fine levels were also relatively small against income generated. Ward Members often know the location of fly-tipping hotspots in their ward and it was suggested that officers circulate a request for further information on such locations.

On recycling plastics, it was now possible to include all plastic types for collection; technology at a Materials Recovery Facility (MRF) now permitted recycled material to be better separated with some weaker grade plastics filtered for fuel purposes. A comprehensive list of plastics for recycling had been included in *Environment Matters* with information also included on the Council's website.

A Member also highlighted an increasing problem of householders blowing leaves into the road. Again the matter had been highlighted in *Environment Matters*. If it was possible to identify an individual, action tended to comprise a warning or more generic advice.

RESOLVED that the six-month progress against the aims of the 2016/19 Environment Portfolio Plan be noted.

53 PARKS, COUNTRYSIDE AND GREENSPACE MANAGEMENT - CONTRACT PERFORMANCE REPORT

Report ES17015

Members considered an annual performance review of Idverde Ltd (formerly The Landscape Group and then English Landscapes Maintenance Limited) covering management of parks, recreation grounds, the countryside, sports, playgrounds, events, biodiversity, allotments and environmental education - the contract with Idverde valued at £36.59m with savings of up to £1m expected by contract expiry in 2019.

Although contact monitoring had identified a number of service issues on grounds maintenance, the issues were quickly rectified and the contractor's current overall performance was considered good.

A Member was grateful for work at the Croydon Road Recreation Ground including the contribution by Friends and for fundraising to assist the park.

A Bromley Parks website had been established by Idverde but some aspects appeared to need updating with more information necessary e.g. further information on the Friends and Events pages such as park run information at

Norman Park and Crystal Palace and car parking information for Keston Common. However, Idverde's website was currently in transition and an events app was being developed. Details of 2017 events were being collected and would be uploaded in the next two months. Idverde had also published a link to the Friends Forum of Bromley Parks and Green Spaces along with links to each Friends Group website.

Idverde's performance against agreed performance indicators was reviewed each quarter and Idverde intended to update its Action Plan (Performance Management Matrix 2015-17) each year. In 2017/18 Idverde would also seek to improve any performance deficiency against ward based Key Performance Indicators (KPIs).

For any reports of dog fouling, it was confirmed that officers would liaise with the contractor and monitor the position; a problem not addressed would be regarded as a contract default.

Members also reviewed the level of interest for events at parks. Idverde looked at a number of varied opportunities including increased cold food concessions and opportunities for hot food concessions; a pilot creperie had also been undertaken at Queen's Gardens, Bromley and specialist coffee trials had been taken forward. Idverde had appointed a Business Development Officer and other business/event opportunities in parks were expected to transpire; such ventures on a regular basis would provide a better opportunity to judge their effectiveness.

The commissioned arrangements had worked well with Friends Groups and Idverde worked closely with stakeholders; stakeholder groups had provided positive feedback. Idverde also managed construction of the new play area at Queen's Park, Bromley, the project having been delivered efficiently, on time, and within budget. The commissioned arrangements were the first of their type with other local authorities interested in a similar model.

It was noted that Idverde had revised the Countryside Consultative Panel, the Panel comprising a broad membership including L B Bromley Members. The Panel's inaugural meeting in the new format took place last December, the Panel now meeting twice per annum at the Civic Centre with a site visit each summer. The Panel's initial aim for 2017 was to review bridleways, fly-tipping and biodiversity. Members supported the change in remit for the Panel.

RESOLVED that the current level of performance by Idverde and revised format of the Countryside Consultative Panel be noted.

54 DRAFT 2017/18 BUDGET

Report FSD17012

Members considered the Portfolio Holder's Draft 2017/18 Budget, including initial draft budget savings.

One consideration concerned an appropriate level of funding for 2017/18 to address an increased level of fly-tipping in the borough.

Members noted that the draft budget included an absorption of inflation for PCNs and parking fee income as no increases were planned.

For grant funding related to local flood risk management (Lead Local Flood Authorities Grant) Members were advised that the level of grant should be highlighted to authorities some one to two years in advance of receipt. The grant funding was not ring-fenced.

RESOLVED that:

- (1) the update on the financial forecast for 2017/18 to 2020/21 be noted;**
- (2) the initial draft 2017/18 Budget be noted as a basis for setting the 2017/18 Budget; and**
- (3) the Committee's comments on the initial draft 2017/18 Budget be provided to the February 2017 meeting of the Executive.**

55 FORWARD WORK PROGRAMME, MATTERS ARISING AND CONTRACTS REGISTER

Report ES17003

For the Committee's next meeting on 7th March 2017, an update had been requested on the performance of Ward Security in relation to enforcement against littering.

RESOLVED that:

- (1) the Forward Work Programme be noted;**
- (2) a report on the performance of Ward Security in relation to enforcement against littering be added to items for consideration at the Committee's next meeting on 7th March 2017;**
- (3) progress concerning previous Committee requests be noted; and**
- (4) the Corporate Contract Register extract and commentary related to Environment Portfolio contracts be noted.**

56 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

**57 EXEMPT MINUTES OF THE SPECIAL ENVIRONMENT PDS
COMMITTEE MEETING HELD ON 24TH NOVEMBER 2016**

The exempt minutes were agreed.

**58 PROVISION OF INTEGRATED HIGHWAY INSPECTION
SERVICE**

Report ES17008

Members considered recommendations related to the future provision of highway safety inspections and street works inspections.

59 STREET LIGHTING

This item had been withdrawn from consideration and a report was expected to be presented for the Committee's next meeting on 7th March 2017.

The Meeting ended at 9.07 pm

Chairman

This page is left intentionally blank

**QUESTIONS TO THE ENVIRONMENT PORTFOLIO HOLDER FROM
MR RICHARD GIBBONS FOR ORAL REPLY**

1. Would the Portfolio Holder acknowledge the Mayor's Healthy Streets vision to prioritise people, walking, cycling and public transport to tackle congestion, air pollution and related health issues?

Reply

The Portfolio Holder acknowledges that the Mayor has a 'Healthy Streets' vision, as well that Bromley has a cycling record that compares well if not better than neighbouring comparator Boroughs and also enjoys cleanest air in London by recent measurements.

2. Would the Portfolio Holder acknowledge the real concerns about speeding drivers reported by residents in every ward across the borough during the past year, and commit to more effective hard measure to curb vehicle speeds and rat running?

Reply

The Portfolio Holder advises you that whenever and wherever verified expressed concerns regarding speeding traffic are received, the Council will continue to work in partnership with the Police to discourage and where deemed necessary, enforce against such activity.

3. Would the Portfolio Holder acknowledge that at peak traffic periods in most areas of the borough it is now as quick or quicker to cycle than travel by car?

Reply

No, the Portfolio Holder doesn't. He does believe that you would be correct to assert 'some' rather than 'most' however.

This page is left intentionally blank

Report No.
FSD17031

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Policy Development and Scrutiny Committee

Date: 7th March 2017

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2016/17

Contact Officer: Claire Martin, Head of Finance ESD
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

This report provides an update of the latest budget monitoring position for 2016/17 for the Environment Portfolio, based on expenditure and activity levels up to 31st December 2016. This shows an under spend of Cr £874k.

2. **RECOMMENDATION(S)**

That the Environment Portfolio Holder:

2.1 **Endorses the latest 2016/17 budget projection for the Environment Portfolio.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: N/A
-

Corporate Policy

1. Policy Status: Existing Policy Sound financial management
 2. BBB Priority: Excellent Council Quality Environment
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: All Environment Portfolio Budgets
 4. Total current budget for this head: £39.1m
 5. Source of funding: Existing revenue budgets 2016/17
-

Personnel

1. Number of staff (current and additional): 144 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2016/17 projected outturn is detailed in Appendix 1. This forecasts the projected spend for each division compared to the latest approved budget, and identifies in full the reasons for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2016/17 to minimise the risk of compounding financial pressures in future years.
- 4.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The main variations compared to the last reported budget monitoring report are as follows: -

| | Variation since 30.9.16 £'000 |
|---|----------------------------------|
| Residual disposal costs | -124 |
| Green garden waste service | -142 |
| waste collection contract incl defaults | -259 |
| Waste containers | 64 |
| Bus lane net income | 160 |
| On street income | -60 |
| Lower airtime costs for parking machines | -32 |
| PCN income from other cameras | -30 |
| Budgets not required for additional CEOS | -48 |
| Vacancies within parking shared service | -48 |
| Safety repairs for playgrounds | 45 |
| Trees | 90 |
| Water rates bills for Crystal Palace Park | -70 |
| Weed sprays/litter teams/proactive graffiti cleansing | 51 |
| Income from skip & street trader licences and market stalls | -55 |
| NRSWA income | -77 |
| Other minor variations across the Portfolio | -59 |
| | -594 |

5.2 Although the overall budget shows an under spend of Cr £874k, the controllable budget for the Environment Portfolio is projected to be under spent by Cr £822k at the year-end based on the financial information available to 31st December 2016. Within this projection there are variations which are detailed in Appendix 1 and summarised below.

Street Scene & Green Space (Cr £419k)

5.3 The net cost of the surrender of the lease for Crystal Palace Park café is Dr £46k and additional safety repairs are expected to be carried out for playgrounds, Dr £45k.

5.4 Extra income is projected for skip and street trading licences, market stalls and other street regulation areas totalling Cr £120k, due to increased activity.

5.5 Increased trade waste delivered activity has resulted in additional costs of £170k due to the increased tonnage. This has been offset by additional income of Cr £170k generated as a direct consequence of this extra tonnage.

5.6 Increases in green garden waste Dr £74k has been more than offset by a reduction in residual tonnages of Cr 94k. This is offset by reductions in the disposal of detritus (Cr £49k) and additional income from recycled paper (Cr £66k).

5.7 The waste collection contract is expected to underspend by Cr £59k, mainly due to a decrease a reduction in the number of collections from recycling banks (Cr £31k). An amount of Cr £200k is also expected for defaults relating to this contract.

5.8 A net underspend is projected for the green garden waste services of Cr £167k as a result of an increase in customers. A request will be made to the Executive to carry this forward to contribute towards the development costs of the new debt management system that will enable payments to be made by direct debit. An extra £64k has been spent on waste containers and a shortfall of income is expected from trade waste collections due to a reduction in customers, Dr £50k.

5.9 There have been additional costs of Dr £90k within the arboriculture service for health and safety remedial works as a result of survey works as well as extra trees being planted.

5.10 As reported in the TFM report to the Executive in July 2016, there are part year savings for the mail delivery service of Cr £37k. Other savings of Cr £29k are expected due to vacancies within the SEN transport client team.

5.11 Costs of Dr £51k have been incurred to undertake additional weed spraying and to provide extra litter teams. These have been funded by underspends elsewhere in the division.

5.12 Other variations across the division total Dr £32k.

Parking (Cr £332k)

5.13 Based on the number of bus lane contraventions until 31 January 2016, additional income of Cr £410k is projected.

5.14 A net deficit of Dr £162k is projected for on and off street parking income, including permits. This is mainly due to the staggered implementation of additional pay and display parking spaces as each proposal has required consultation with residents, traders and Ward Members before they can become operational.

- 5.15 Due to delays in introducing the automated redeployable cameras, additional costs have been incurred for CCTV staff Dr £63k. This has been partly offset by savings from not employing the extra CEOs on street for part of the year Cr £48k.
- 5.16 Other underspends include Cr £48k from vacancies within the shared service and Cr £32k for lower airtime cost of parking machines.
- 5.17 Other variations within the Parking Service total Cr £19k.

Transport & Highways (Dr £71k)

- 5.18 A projected net surplus is expected from NRSWA of Cr £52k partly offset by a deficit from advertising on lamp columns, Dr £9k.
- 5.19 In addition, extra income has been received for road closures totalling Cr £18 and there are other minor variations across the division of Cr £10k.
- 5.20 The table below summarises the main variances: -

| Summary of Major Variations | £'000 |
|--|---------------|
| Additional net costs for waste disposal contract costs | 101 |
| Trade waste delivered income | Cr 170 |
| Waste collection service | Cr 309 |
| Green garden waste services | Cr 167 |
| Other waste variations | 47 |
| Crystal Palace Park Café & playground repairs | 91 |
| Income from markets, skip & trading licences | Cr 120 |
| Tree remedial works and planting | 90 |
| Savings from the mail delivery service & SEN transport client team | Cr 66 |
| Weed spraying and litter teams | 51 |
| Income from off-street and on-street parking | 162 |
| CCTV staff costs | 63 |
| Net increase of income from bus lane and parking enforcement | Cr 416 |
| Vacancies within shared service | Cr 48 |
| Lower airtime costs and parking contract costs | Cr 80 |
| Extra NRSWA income | Cr 52 |
| Other minor variations across the Portfolio | 1 |
| | Cr 822 |

| | |
|---|--|
| Non-Applicable Sections: | Legal, Personnel Procurement Implications and Impact on Vulnerable Adults & Children |
| Background Documents: (Access via Contact Officer) | 2016/17 budget monitoring files within E&CS Finance section |

This page is left intentionally blank

| 2015/16 Actuals £'000 | Service Areas | 2016/17 Original Budget £'000 | 2016/17 Latest Approved £'000 | 2016/17 Projected Outturn £'000 | Variation £'000 | Notes | Variation Last Reported £'000 | Full Year Effect £'000 |
|-----------------------------|--|--|--|--|--------------------|-------|--|------------------------------|
| | ENVIRONMENT PORTFOLIO | | | | | | | |
| | Street Scene & Green Spaces | | | | | | | |
| 5,445 | Parks and Green Spaces | 5,109 | 5,091 | 5,186 | 95 | 1 | 70 | 0 |
| 417 | Street Regulation and Enforcement incl markets | 386 | 364 | 244 | Cr 120 | 2 | Cr 35 | 0 |
| 17,599 | Waste Services | 17,206 | 17,506 | 17,008 | Cr 498 | 3 | 7 | 0 |
| 3,891 | Street Environment | 4,181 | 4,181 | 4,232 | 51 | 4 | 0 | 0 |
| 808 | Management and Contract Support | 781 | 781 | 810 | 29 | 5 | 0 | 0 |
| 629 | Transport Operations and Depot Management | 811 | 710 | 644 | Cr 66 | 6 | Cr 33 | 0 |
| 280 | Trees | 683 | 723 | 813 | 90 | 7 | 0 | 0 |
| 29,069 | | 29,157 | 29,356 | 28,937 | Cr 419 | | 9 | |
| | Parking Services | | | | | | | |
| Cr 7,455 | Parking | Cr 7,041 | Cr 7,081 | Cr 7,413 | Cr 332 | 8-13 | Cr 271 | 0 |
| Cr 7,455 | | Cr 7,041 | Cr 7,081 | Cr 7,413 | Cr 332 | | Cr 271 | 0 |
| | Transport & Highways | | | | | | | |
| 112 | Traffic & Road Safety | 284 | 284 | 256 | Cr 28 | 14 | 0 | 0 |
| 10,035 | Highways (including London Permit Scheme) | 8,803 | 9,056 | 9,013 | Cr 43 | 15 | 34 | 0 |
| 10,147 | | 9,087 | 9,340 | 9,269 | Cr 71 | | 34 | 0 |
| | | | | | | | | |
| 31,761 | TOTAL CONTROLLABLE | 31,203 | 31,615 | 30,793 | Cr 822 | | Cr 228 | 0 |
| 8,075 | TOTAL NON-CONTROLLABLE | 5,299 | 5,434 | 5,269 | Cr 165 | 16 | Cr 66 | 0 |
| 2,429 | TOTAL EXCLUDED RECHARGES | 2,041 | 2,041 | 2,041 | 0 | | 0 | 0 |
| 42,265 | PORTFOLIO TOTAL | 38,543 | 39,090 | 38,103 | Cr 987 | | Cr 294 | 0 |

Reconciliation of Latest Approved Budget **£'000**

| | |
|---|----------------------|
| Original Budget 2016/17 | 38,543 |
| Transfer of budget for staffing back to SEN - Education S/E 884. | Cr 20 |
| WEEE Grant Income | Cr 13 |
| WEEE Grant Expenditure | 13 |
| Drainage Water Grant Income | Cr 69 |
| Drainage Water Grant Expenditure | 69 |
| Lead Local Flood grant | 213 |
| Repairs and Maintenance | 135 |
| Salary budget for mail delivery to corporate for TFM contract | Cr 34 |
| Transfer of budget for SEN transport client monitoring staff to Education | Cr 47 |
| Contribution from central contingency for Waste 4 Fuel site clearance costs | 300 |
| Latest Approved Budget for 2016/17 | <u>39,090</u> |

REASONS FOR VARIATIONS**1. Parks and Green Spaces Dr £95k**

Additional costs of Dr £45k have been incurred to repair and replace safety surfaces at various playgrounds and Dr £7k has been spent on painting playground equipment. These costs have been funded by projected underspends elsewhere in Street Scene and Greenspace. There is also a projected overspend of Dr £61k for a deed of surrender for the lease of Crystal Palace Park café which is partly offset by tenants income Cr £15k and other minor variations of Cr £3k. The total variation for Parks is Dr £95k.

| Summary of variations - Parks & Green Spaces | £'000 |
|---|------------------|
| Safety surface repairs for Playgrounds | 45 |
| Playground equipment painting | 7 |
| Deed of surrender for Crystal Palace Park café lease | 61 |
| Tenants income from CPP Café | Cr 15 |
| Other minor variations | Cr 3 |
| Total variation for Parks & Green Spaces | <u>95</u> |

2. Street Regulation and Enforcement incl markets Cr £120k

There is projected surplus income of Cr £10k due to the recovery of administration costs dealing with claims for repairs to street furniture damaged by car accidents and Cr £20k for income relating to rental of space for promotions within Bromley Town Centre. Net additional income of Cr £60k is expected for markets and surplus income of Cr £20k is projected for Street Trading Licences due to additional street traders being taken on, and specialist markets being run. An increased demand for skip Licences has led to extra income Cr £10k above budget. This projected underspend is partly offset by additional costs within the Street Environment budget as detailed below.

| Summary of variations - Street Regulation & Enforcement incl markets | £'000 |
|--|----------------------|
| Recovery of administration costs for dealing with claims re damage to street furniture | Cr 10 |
| Income from rental of space for promotions | Cr 20 |
| Income from market stalls (net additional) | Cr 60 |
| Income from street trading licences | Cr 20 |
| Income from skip licences | Cr 10 |
| Total variation for Street Regulation & Enforcement incl markets | <u>Cr 120</u> |

3. Waste Services Cr £498k

Disposal tonnages from increased trade waste delivered activity are projected to be around 1,200 tonnes above budget resulting in an overspend of Dr £170k. For information, there has been an additional 800 tonnes at the weighbridges for the first nine months of the year compared to the same period in 2015-16.

As a direct consequence of the extra tonnage described above, the projected additional income within trade waste delivered is Cr £170k to offset the disposal overspend from weighbridge tonnage.

Green Garden Waste disposal tonnage is projected to generate an overspend of around £74k. Tonnage is up on 2015/16 by 1,900 tonnes to December 2016 and is projected to be up by a total of 2,200 for the full financial year.

For other residual tonnage, there is a projected underspend of Cr £94k.

Within paper recycling income, there is a projected surplus of Cr £66k as tonnage is expected to be about 990 tonnes above budget.

The projected reduction in detritus tonnage has resulted in a potential underspend of £49k for disposal costs.

Across the garden waste collection services, there is a projected underspend of Cr £167k. This is made up of a projected overspend of Dr £85k for containers and a new tagging system. The fifth vehicle has not been used as much as anticipated and there is an underspend of Cr £51k projected. Sales of green garden waste stickers have not dropped off as much as in previous years and additional income of Cr £19k is expected and there is a net increase in the number of wheelie bin customers in 2016/17 resulting in extra income of Cr £182 being forecast. The Executive will be asked to carry forward this underspend to contribute towards the development costs of the debt management system which will enable payments to be made by direct debits.

The Coney Hill contract is expected to underspend by Cr £27k.

There is an underspend of Cr £59k for the waste collection contract. This is made up of Cr £18k relating to a decrease in the number of special collections and there is an underspend of Cr £40k for emptying recycling banks and flytipping costs.

There are outstanding defaults of £200k for the waste collection contract.

There is a projected overspend of £64k for waste containers. This is partly due to improvements to the on street recycling network in order to increase capacity and to meet the growth in demand for household recycling and bulk containers.

Other minor variations across income and operational expenses are projected to be Dr £11k.

Income from recycling metals is expected to be below budget by Dr £15k mainly due to the reduction in the market price.

| Summary of overall variations within Waste Services | £'000 |
|---|---------------|
| Waste disposal tonnages - other residual tonnage | Cr 94 |
| Waste disposal tonnages - Trade Waste Delivered | 170 |
| Waste disposal tonnages - Green Garden Waste | 74 |
| Surplus trade waste delivered income | Cr 170 |
| Paper recycling income | Cr 66 |
| Disposal of detritus tonnage | Cr 49 |
| Green Garden Waste Services | Cr 167 |
| Coney Hill | Cr 27 |
| Waste collection contract | Cr 59 |
| Other minor variations across income & operational expenses | 11 |
| Defaults for collection service | Cr 200 |
| Other recycling income | 15 |
| Purchase of waste containers | 64 |
| Total variation for Waste Services | Cr 498 |

4. Street Environment Dr £51k

Additional costs have been incurred for additional weed spraying Dr £40k and extra litter teams Dr £11k. These costs have been funded by projected underspends elsewhere in Street Scene and Greenspace.

Abandoned vehicles are projected to be overspent by £20k partly due to the fall in the price of scrap metal. The contractor can no longer recover costs from income, so charges the full cost to the council. In addition some individuals who would otherwise take their vehicle to the scrap merchants for the income are now abandoning them, which has led to an increase in numbers. The increase in cost is offset by an underspend on the cleansing contingency budget of Cr £20k.

| Summary of overall variations within Street Environment | £'000 |
|--|--------------|
| Abandoned vehicles | 20 |
| Cleansing contingency | Cr 20 |
| Additional litter teams | 11 |
| Additional weed spray | 40 |
| Total variation for Street Environment | 51 |

5. Management & Contract Support Dr £29k

There is a projected variation on salaries due to temporary staff costs employed to undertake commissioning work.

6. Transport Operations and Depot Management Cr £66k

Due to part year savings achieved on the Mail Delivery Service as reported to the Executive on 20th July 2016, there is a projected underspend Cr £37k. The SEN Education client service is also expected to underspend by Cr £29k.

7. Trees Dr £90k

The arboriculture service budget is expected to overspend by £90k due to health and safety remedial works associated with condition surveys and extra trees being planted.

8. Income from Bus Lane Contraventions Cr £410k

The introduction of the automated cameras went live in June, a few months later than anticipated. Based on the number of contraventions that occurred up until 31st December 2016, there is a projected net surplus of Cr £410k.

The additional income declared on Bus Lanes of Cr £410k is net of funding the cost of the automated cameras. The carry forward sum of £306k is now no longer required and has been returned to the central contingency.

9. Off Street Car Parking Dr £20k

Based on actual income to December 2016, there is an overall deficit of £20k projected for Off Street Parking income. This is made up of an expected deficit of £20k at the Hill MSCP, Cr £20k Village Way MSCP, a deficit of £60k at the Civic Centre MSCP and a projected surplus of Cr £40k for other surface car parks.

| Summary of variations within Off Street Car Parking | £'000 |
|--|--------------|
| Off Street Car Parking income - multi-storey car parks | 60 |
| Off Street Car Parking income - other surface car parks | Cr 40 |
| Total variations within Off Street Parking | 20 |

10. On Street Car Parking Dr £154k

Based on actual income to 31st December 2016 there is a projected net deficit of around £160k for On Street Parking. A number of sites have been identified where additional Pay and Display parking bays can be installed borough wide. This includes shopping parades to assist the turnover of parking on street and roads in close proximity to railway stations, where unrestricted parking is currently creating parking issues and displacement. As agreed, if all sites were progressed as proposed, it is likely to generate an approximate £350k per annum. Each proposal has been and will be subject to consultation with Ward Members and the directly affected residents/traders, so full implementation has not been possible by 1st April 2016. Taking into account the income to December 2016, the new spaces operational to date and those planned for implementation by 31st March 2016, it is projected that there will be a shortfall in On Street Parking income of £160k in 2016/17.

Lower airtime costs for the P&D machines have resulted in a net projected underspend of Cr £32k.

Due to the introduction of new £1 coins and £5 polymer notes, all the parking income machines will need to be upgraded at an estimated cost of Dr £78k. This is to be funded from the Equipment replacement budget of £52k. The remaining £26k will be funded by a saving on the Enforcement Equipment budget of £26k shown below. These machines are for both On Street and Off Street parking.

| Summary of variations within On Street Car Parking | | £'000 |
|---|----|--------------|
| Shortfall of income | | 160 |
| Lower airtime costs | Cr | 32 |
| Extra costs of coinage changes to equipment | | 26 |
| Total variations within On Street Parking | | 154 |

11. Car Parking Enforcement Cr £30k

Based on the activity levels up to December 2016, there is a projected net surplus of Cr £20k from PCNs issued by Indigo Park. There was a delay in employing the 4 additional CEOs on street due to difficulties in staff recruitment however these are now in post with a part year underspend of Cr £48k. The numbers will be closely monitored over the next few months.

Due to delays in introducing the automated cameras which were not fully operational until July 2016, there is a net surplus of Cr £16k for mobile cars used until then. Automatic cameras have been set up outside schools and since compliance has increased at these locations there is a projected deficit in income of Dr £30k. CCTV staff were given notice mid-June 2016 and the additional cost of their salaries is £53k. It should be noted that the CCTV staff were also responsible for monitoring the bus lanes prior to the introduction of the re-deployable bus lane cameras. The additional staffing cost of the Mobile driver is £10k for 2016/17. There is a projected underspend of £5K for London Council's Debt Collection and Registration Fee and other minor variations Cr £8k.

In order to meet the costs of upgrading the parking income machines, a saving of £26k from the enforcement equipment budget will be used.

| Summary of variations within Car Parking Enforcement | | £'000 |
|---|-----------|--------------|
| PCNs issued by wardens | Cr | 20 |
| CCTV Salaries | | 53 |
| Mobile driver salary | | 10 |
| PCNs issued by automatic cameras at schools | | 30 |
| PCNs issued by Mobile (car) cameras | Cr | 16 |
| Enforcement equipment replacement budget | Cr | 26 |
| Budgets not required for additional CEOs etc | Cr | 48 |
| Debt Collection and Registration Fees | Cr | 5 |
| Other minor variations | Cr | 8 |
| Total variations within Car Parking Enforcement | Cr | 30 |

12. Parking Shared Service Cr £48k

The total variation for the Parking Shared Service is Cr £48k mainly due to vacant posts.

13. Permit Parking Cr £18k

Based on income and expenditure to the end of December 2016, it is projected that there will be additional income of Cr £11k due to an increase in visitors permits issued. In addition there is a minor underspend on staffing and running expenses of Cr £7k.

| Summary of overall variations within Parking: | | £'000 |
|--|-----------|--------------|
| Bus Routes Enforcement | Cr | 410 |
| Off Street Car Parking | | 20 |
| On Street Car Parking | | 128 |
| On/Off Street Car Parking - upgrade machines for changes in currency | | 26 |
| Enforcement - Equipment budget | Cr | 26 |
| Car Parking Enforcement | Cr | 4 |
| Parking Shared Service | Cr | 48 |
| Permit Parking | Cr | 18 |
| Total variation for Parking | Cr | 332 |

14. Traffic and Road Safety Cr £28k

There is a projected underspend of Cr £100k on TfL funded salaries due to vacancies which is offset by a corresponding reduction in capital salary recharges of Dr £100k. Although there is no overall effect on revenue, it will increase the capital funding available for implementation of TfL funded schemes.

Income from road closure licences is expected to be Cr £18k above budget and other minor variations total Cr £10k.

15. Highways (Including London Permit Scheme) Cr £43k

Within NRSWA income, there is a projected income net surplus of £52k. The deficit projected for defect notices is more than offset by additional income from permits and coring.

| Summary of NRSWA Projected Income Variations | £'000 |
|---|--------------|
| Defects | 140 |
| Permits | Cr 120 |
| Coring (net) | Cr 60 |
| Section 74 Notices | Cr 20 |
| Fixed Penalty Notices | 8 |
| Total Projected variations for NRSWA Income | Cr 52 |

There is a projected underachievement of income in 2016/17 of £9k for the advertising on street columns when the current extension comes to an end.

From activity to date there is a projected overspend of £100k on Highways Maintenance which is offset by £20k from an underspend on Salaries due to vacancies.

| Highways | Budget | Outturn | Variance |
|--|---------------|----------------|-----------------|
| | £'000 | £'000 | £'000 |
| Planned maintenance for carriageway and footway Reconstruction | 2,418 | 2,898 | 480 |
| Reactive maintenance for carriageways and footways | 1,787 | 1,307 Cr | 480 |
| | 4,205 | 4,205 | 0 |

| Summary of Variations - Highways (Incl London Permit Scheme) | £'000 |
|--|--------------|
| NRSWA Income | Cr 52 |
| Street Lighting - advertising income | 9 |
| Highways Maintenance | 20 |
| Street Lighting - salaries | Cr 20 |
| Total Projected variations for Highways (Incl London Permit Scheme) | Cr 43 |

16. Non-controllable Cr £165k

There is a projected surplus income of Cr £52k within the property rental income budget and Cr £113k underspend within the repair & maintenance budget. Property division are accountable for these variations.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waiver for contract values over £50k has been actioned:

1) £56k (28 months contract). Waiver was required as only one bid returned for removal, storage and disposal of nuisance and abandoned vehicles.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, the following virements have been actioned:

- 1) A virement of £15k to between SS&GS Markets- Other Hired and Contracted and SS&GS Markets Salaries in accordance with HMRC directive on self-employed staff.
- 2) Virement of £40k to Highways Maintenance from Parking income.

This page is left intentionally blank

Report No.
FSD17024

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For Pre-Decision Scrutiny by the Environment PDS Committee on:

Date: 7th March 2017

Decision Type: Non-Urgent Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 3RD QUARTER 2016/17
& ANNUAL CAPITAL REVIEW 2017 TO 2021

Contact Officer: James Mullender, Principal Accountant
Tel: 020 8313 4292 E-mail: james.mullender@bromley.gov.uk

Chief Officer: Director of Finance

Ward: All Wards

1. Reason for report

On 8th February 2017, the Executive received a report summarising the current position on capital expenditure and receipts following the 3rd quarter of 2016/17 and presenting for approval the new capital schemes in the annual capital review process. The Executive agreed a revised Capital Programme for the five year period 2016/17 to 2020/21. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Environment Portfolio. The revised programme for this portfolio is set out in Appendix A, detailed comments on individual schemes are included at Appendix B and the new schemes approved for this Portfolio are set out in paragraph 3.7.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 8th February 2017.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring and review is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Increase of £4.0m, mainly due to 2020/21 annual provision for TfL funded Traffic & Highway schemes (see para 3.7)
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £37.3m for the Environment Portfolio over five years 2016/17 to 2020/21
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
-

Staff

1. Number of staff (current and additional): 1 fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Expenditure

3.1 A revised Capital Programme was approved by the Executive on 8th February 2017, following a detailed monitoring exercise carried out after the 3rd quarter of 2016/17. The Executive also considered and approved new capital schemes in the annual capital review process. This report identifies changes relating to the Environment Portfolio and the table in paragraph 3.2 summarises the overall position following the Executive meeting.

Capital Monitoring - variations agreed by the Executive on 8th February 2017

3.2 The base position prior to the 3rd quarter's monitoring exercise was the revised programme approved by the Executive on 30th November 2016, as amended by variations approved at subsequent Executive meetings. Changes to the Environment Portfolio Programme approved by the Executive in February are shown in the table below and further details are included in paragraphs 3.3 to 3.7. The revised Programme for the Environment Portfolio (including new schemes) is attached as Appendix A and detailed comments on individual schemes are included at Appendix B.

| | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 | TOTAL 2016/17 to 2020/21 |
|---|--------------|---------------|--------------|--------------|--------------|--------------------------------|
| | £000 | £000 | £000 | £000 | £000 | £000 |
| Programme approved by Executive 30/11/16 | 10,423 | 6,975 | 4,130 | 4,010 | 0 | 25,538 |
| Highway Investment (Full Council 12/12/16) (see para 3.3) | 500 | 6,000 | 5,300 | 0 | 0 | 11,800 |
| Approved Programme prior to Q3 monitoring | 10,923 | 12,975 | 9,430 | 4,010 | 0 | 37,338 |
| <u>Variations approved by Executive 10/02/17</u> | | | | | | |
| Transport for London (TfL) (see para 3.4) | -3 | 0 | 0 | 0 | 0 | -3 |
| Schemes rephased from 2016/17 into 2017/18 (see para 3.5) | -1,976 | 1,976 | 0 | 0 | 0 | 0 |
| Total Q3 Monitoring variations | -1,979 | 1,976 | 0 | 0 | 0 | -3 |
| New schemes (see para 3.7) | 0 | 0 | 0 | 0 | 4,010 | 4,010 |
| Revised Environment Capital Programme | 8,944 | 14,951 | 9,430 | 4,010 | 4,010 | 41,345 |

3.3 Highway Investment – £11,800k added to capital programme

On 12th December 2016, Council agreed the addition of a scheme totalling £11.8m to the capital programme for the investment in planned highway maintenance, to be funded from capital receipts. This scheme will reduce the need for reactive maintenance to the Council's highway assets (e.g. fixing potholes etc.) and should improve value for money and customer satisfaction, and reduce unplanned disruption and insurance claims for damages. The scheme will also enable revenue savings of £2.5m per annum to be made for a period of five years from 2017/18.

3.4 Transport for London (TfL) – Revised Support for Highway Schemes (£3k reduction)

Provision for transport schemes to be 100% funded by TfL was originally included in the Capital Programme 2016/17 to 2019/20 on the basis of the bid in our Borough Spending Plan (BSP). Notification of an overall reduction of £3k in 2016/17 grant has been received from TfL, this was reported to the Executive in February and the Capital Programme was reduced accordingly. Grant allocations from TfL change frequently and any further variations will be reported in subsequent capital monitoring reports.

3.5 Schemes re-phased from 2016/17 into 2017/18

As part of the 3rd quarter monitoring exercise, £1,976k has been rephased from 2016/17 into 2017/18 to reflect revised estimates of when expenditure on Environment schemes is likely to be incurred. This has no overall impact on the total approved estimate for the capital programme. Further details and comments are provided in Appendix B.

| Capital Expenditure – Rephasing in Q3 monitoring | 2016/17 | 2017/18 |
|--|----------------|--------------|
| | £000 | £000 |
| Beckenham Town Centre improvements | -643 | 643 |
| LIP Formula Funding | -1,024 | 1,024 |
| Maintenance | -215 | 215 |
| Bus Stop Improvement Works | -94 | 94 |
| Total Environment Programme rephasing | - 1,976 | 1,976 |

Annual Capital Review – new scheme proposals

- 3.6 In recent years, the Council has steadily scaled down new capital expenditure plans and has transferred all of the rolling maintenance programmes to the revenue budget. General (un-earmarked) reserves, established from the disposal of housing stock and the Glades site, have been gradually spent and have fallen from £131m in 1997 to £49.6m (including unapplied capital receipts) as at 31st March 2016. The Council's asset disposal programme has diminished and any new capital spending will effectively have to be met from the Council's remaining revenue reserves
- 3.7 As part of the normal annual review of the Capital Programme, Chief Officers were invited to come forward with bids for new capital investment. Invest to Save bids were particularly encouraged, but none were received, and it is assumed that any such bids will be submitted in due course through the earmarked reserve that was created in 2011. Apart from the regular annual capital bids (TfL-funded Highway and Traffic schemes and Feasibility Studies), no additional bids were submitted. The 2020/21 annual provisions for TfL – Support for Highway schemes (£4m) funded by TfL on the basis of the bid in our Borough Spending Plan (BSP), and feasibility studies (£10k) for potential new schemes were approved by Executive on the 8th February 2017, and have now been included in the Environment Capital Programme (subject to Council approval on 1st March 2017).

Post-Completion Reports

- 3.8 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in recent years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. No post-completion reports are currently due for the Environment Portfolio, but this quarterly report will monitor the future position and will highlight any further reports required.

4. POLICY IMPLICATIONS

- 4.1 Capital Programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 8th February 2017. Changes agreed by the Executive for the Environment Portfolio Capital Programme are set out in the table in paragraph 3.2.

| | |
|---|--|
| Non-Applicable Sections: | Legal, Personnel & Procurement Implications, Impact on Vulnerable Adults and Children |
| Background Documents: (Access via Contact Officer) | Approved Capital Programme (Executive 30/11/16). Capital Q3 monitoring report (Executive 08/02/17). |

This page is left intentionally blank

| ENVIRONMENT PORTFOLIO - APPROVED CAPITAL PROGRAMME 8 FEBRUARY 2017 | | | | | | | | | |
|--|--|-------------------------|-------------------|------------------|------------------|------------------|------------------|---------------------|---|
| Code | Capital Scheme/Project | Total Approved Estimate | Actual to 31.3.16 | Estimate 2016/17 | Estimate 2017/18 | Estimate 2018/19 | Estimate 2019/20 | Responsible Officer | Remarks |
| | | £'000's | £'000's | £'000's | £'000's | £'000's | £'000's | | |
| SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON | | 12,000 | 0 | 0 | 4,000 | 4,000 | 4,000 | | 100% TfL funding, based on Borough Spending Plan submission to TfL and will only proceed if 100% funding is agreed by TfL. The Capital Programme will be adjusted to reflect revised TfL approvals as these are received. |
| 922602 | TfL - Borough Support | 187 | 187 | 0 | 0 | 0 | 0 | Angus Culverwell | |
| 922608 | Cycling on Greenways | 563 | 544 | 19 | 0 | 0 | 0 | Angus Culverwell | |
| 922660 | Borough Transport Priorities (not allocated) | 89 | 55 | 34 | 0 | 0 | 0 | Angus Culverwell | |
| 922668 | Biking Boroughs | 785 | 569 | 216 | 0 | 0 | 0 | Angus Culverwell | |
| TfL - New funding streams | | | | | | | | | |
| 922661 | Maintenance | 8,430 | 6,434 | 1,781 | 215 | 0 | 0 | Garry Warner | |
| 922672 | LIP Formula Funding | 12,821 | 9,445 | 2,352 | 1,024 | 0 | 0 | Angus Culverwell | |
| 922673 | Borough Cycling | 12 | 12 | 0 | 0 | 0 | 0 | Angus Culverwell | |
| 922674 | Bus Stop Improvement works | 205 | 34 | 77 | 94 | 0 | 0 | Angus Culverwell | |
| 922677 | Flexi Lane | 70 | 61 | 9 | 0 | 0 | 0 | Angus Culverwell | |
| 941539 | Widmore Road - BNV | 366 | 53 | 313 | 0 | 0 | 0 | Garry Warner | |
| TOTAL SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON | | 35,528 | 17,394 | 4,801 | 5,333 | 4,000 | 4,000 | | |
| OTHER | | | | | | | | | |
| 917242 | Winter maintenance - gritter replacement | 1,210 | 836 | 134 | 120 | 120 | 0 | Paul Chilton | |
| 917247 | Orpington Public Realm Improvements | 2,200 | 2,166 | 34 | 0 | 0 | 0 | Garry Warner | £1.2m TfL funding |
| 941536 | Beckenham Town Centre improvements | 4,441 | 653 | 300 | 3,488 | 0 | 0 | Kevin Munnally | Executive 16/10/13 and Executive 02/12/15 (Full Council 14/12/15) £3,295k TfL funding; £150k Members' Initiative reserve; £1002k Capital Receipts; £250k Principal Road Maintenance (TfL funded) |
| 922675 | Gosshill Road | 293 | 230 | 63 | 0 | 0 | 0 | Angus Culverwell | Funded from TfL £80k and S106 £213k |
| 922676 | Orpington Railway Station | 133 | 1 | 132 | 0 | 0 | 0 | Angus Culverwell | Funded from TfL £50k and S106 £83k |
| 941893 | Depots - stand by generators | 120 | 72 | 48 | 0 | 0 | 0 | Paul Chilton | |
| 941863 | The Woodland Improvements Programme | 112 | 109 | 3 | 0 | 0 | 0 | Robert Schembri | Approved by Executive 02/04/14. Funded by Forestry Commission |
| 917251 | SEELS street lighting project | 997 | 997 | 0 | 0 | 0 | 0 | Garry Warner | 100% external funding (Salix) |
| 917252 | Street Lighting Invest to Save Initiative | 8,507 | 8,434 | 73 | 0 | 0 | 0 | Garry Warner | Funded by Invest to Save Fund (Executive 28/11/12) |
| 917254 | Betts Park Canal Bank Stabilisation Project | 136 | 0 | 136 | 0 | 0 | 0 | John Bosley | Approved Executive 14/09/16 |
| 917255 | Land Acquisition - Cornwall Drive | 2,709 | 0 | 2,709 | 0 | 0 | 0 | Nigel Davies | Approved Executive 02/09/16 - £300 funded from Central Contingency 16/17 £2,409K from Environment Agency Funds. |
| 917256 | Highway Investment | 11,800 | 0 | 500 | 6,000 | 5,300 | 0 | Garry Warner | Approved Exec 18/10/16, Council 09/12/16 |
| 927000 | Feasibility Studies | 40 | 0 | 10 | 10 | 10 | 10 | Claire Martin | |
| TOTAL OTHER | | 32,698 | 13,498 | 4,142 | 9,618 | 5,430 | 10 | | |
| CAR PARKING | | | | | | | | | |
| 926069 | Bromley Town Centre - increased parking capacity | 417 | 416 | 1 | 0 | 0 | 0 | Paul Redman | Approved by Executive 23/05/12 |
| TOTAL CAR PARKING | | 417 | 416 | 1 | 0 | 0 | 0 | | |
| TOTAL ENVIRONMENT PORTFOLIO | | 68,643 | 31,308 | 8,944 | 14,951 | 9,430 | 4,010 | | |

| ENVIRONMENT PORTFOLIO - APPROVED CAPITAL PROGRAMME 2016/17 - 3RD QUARTER MONITORING | | | | |
|---|-------------------------------|-----------------------|------------------------------|--|
| Capital Scheme/Project | Approved Estimate Nov 2016 | Actual to 01.02.17 | Revised Estimate Feb 2017 | Responsible Officer Comments |
| | £'000's | £'000's | £'000's | |
| SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON | | | | |
| TFL - Borough Support | 0 | 0 | 0 | |
| Cycling on Greenways | 19 | 7 | 19 | TfL funding allocated to individual scheme |
| Borough Transport Priorities (not allocated) | 34 | 37 | 34 | TfL funding allocated to individual scheme |
| Biking Boroughs | 219 | 87 | 216 | TfL funding allocated to individual scheme |
| TFL - New funding streams | | | | |
| Maintenance | 1,996 | 532 | 1,781 | TfL funding allocated to individual scheme |
| LIP Formula Funding | 3,376 | 1,633 | 2,352 | TfL funding allocated to individual scheme |
| Bus Stop Improvement works | 171 | 53 | 77 | TfL funding allocated to individual scheme |
| Flexi Lane | 9 | 5 | 9 | TfL funding allocated to individual scheme |
| Widmore Road - BNV | 313 | 6 | 313 | TfL funding allocated to individual scheme |
| TOTAL SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON | 6,137 | 2,360 | 4,801 | |
| OTHER | | | | |
| Winter maintenance - gritter replacement | 134 | 73 | 134 | One used gritter purchased. Replacement of gritter weighing equipment completed. Winter seasonal equipment condition monitored throughout this season. Any remaining funds from 16/17 will be requested to re-phased evenly to the following two years. |
| Orpington Public Realm Improvements | 34 | 0 | 34 | Balance of funding being utilised for minor redesigns to scheme. Works are due to be completed this financial year, subject to weather and contractor availability. |
| Beckenham Town Centre improvements | 943 | 19 | 300 | Design and Development for TfL Major Improvement Initiative. Final design and implementation costs funded by TfL. The re-profile of capital is required because TfL delayed confirmation of award and as a result the implementation of the programme is subject to slippage. The 16/17 budget has been adjusted to match TfL portal funding. |
| Gosshill Road Chislehurst - Private Street Works | 63 | 15 | 63 | Funded from TfL and S106. The scheme consists of building a new carriageway and footway with other enhancing highway elements, such as improved lighting. Site works started on 28/09/15. The project is due to be completed this financial year. |
| Orpington Station - Access & Bus stop enhancement | 132 | 0 | 132 | Funded from TfL and S106. There were delays due to several complications relating to the costing. New specifications have been presented to Members. |
| Depots - stand by generators | 48 | -1 | 48 | Installation nearing completion and commissioning being planned. |
| The Woodland Improvements Programme | 3 | -1 | 3 | Claims total to £112k was submitted to the Forestry Commission (in 14/15 and 15/16). Project completed and pending outstanding invoices. |
| Betts Park Canal Bank Stabilisation Project | 136 | 28 | 136 | Approved Executive 14/09/16 - works are required to limit the risk to the Council of further claims for damage to properties at Betts Park Canal Bank. £15k has been spent for remediation work for geotech survey and design solution of out estimated total of £26k. The remaining £110k will be for design and the main works which are planned to be implemented by March. |
| Land Acquisition - Cornwall Drive | 2,709 | 1,656 | 2,709 | Approved Executive 02/09/16 - £300k funded from Central Contingency 16/17 £2,409k from Environment Agency Funds. £120k has been spent in Oct for purchase of Cornwall Drive access road, £2,589k is estimated cost for Veolia waste removal. |
| Street Lighting Invest to Save Initiative | 73 | -518 | 73 | Funded by Invest to Save Fund (Exec 28/11/12) - Report presented to Exec 15/10/14 to amend the project in replacing fewer lamp columns and convert more lanterns. The remaining connection works are due to be completed this financial year. Delays have been encountered in agreeing the final account for works completed, which will prevented commitment of the remaining budget until Q1 2017/18 |
| Highways Investment | 500 | 0 | 500 | The investment project will commence in March 2017 once the Environment PH has approved the first phase of the programme. All carriageway schemes are due for completion by November 2018, although footway schemes may continue until March 2019. Further details of the spend profile will be available in Q1 2017/18. |
| Feasibility Studies | 10 | 0 | 10 | |
| TOTAL OTHER | 4,785 | 1,271 | 4,142 | |
| CAR PARKING | | | | |
| Bromley Town Centre - increased parking capacity | 1 | 1 | 1 | Scheme completed |
| TOTAL CAR PARKING | 1 | 1 | 1 | |
| TOTAL ENVIRONMENT PORTFOLIO | 10,923 | 3,632 | 8,944 | |

Report No.
ES17026

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For Pre-Decision Scrutiny by the Environment PDS Committee on:

Date: 7th March 2017

Decision Type: Non-Urgent Executive Non-Key

Title: CONGESTION RELIEF - CROYDON ROAD JUNCTION WITH ANERLEY ROAD

Contact Officer: Muazzam Shahid, Traffic Engineer
Tel: 020 8313 4544 E-mail: Muazzam.Shahid@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: Penge and Cator, Crystal Palace, Clock House

1. Reason for report

- 1.1 This report details proposals to help alleviate congestion and improve road safety at the junction of Elmers End Road / Croydon Road / Anerley Road.
 - 1.2 Currently vehicles waiting to turn right into the Aldi store cause traffic to queue back into the junction causing gridlock. The proposals will widen the carriageway to introduce a second lane to allow vehicles to pass the right turn queues.
-

2. RECOMMENDATIONS

- 2.1 That the proposed improvements to the carriageway layout in Croydon Road and Elmers End Road are implemented subject to consultation with Local Ward Councillors.
- 2.2 That approval be given to the scheme at a cost of £300k which will be met from the Borough's Local Implementation Plan (LIP) fund and Transport for London Bus congestion reduction funding.
- 2.3 That authority to make any further minor modifications, which may arise as a result of proposed consultations and detailed design, be delegated to the Executive Director of Environment and Community Services.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Nil
-

Corporate Policy

1. Policy Status: Existing Policy: Further Details
 2. BBB Priority: Quality Environment Vibrant, Thriving Town Centres Healthy Bromley: Further Details
-

Financial

1. Cost of proposal: £300k
 2. Ongoing costs: None
 3. Budget head/performance centre: TfL LIP Funding
 4. Total current budget for this head: £907k
 5. Source of funding: 2017/18 LIP funding for congestion relief and/or TfL Bus Priority Programme funding
-

Personnel

1. Number of staff (current and additional): 1
 2. If from existing staff resources, number of staff hours: 140
-

Legal

1. Legal Requirement: None
 2. Call-in: Applicable
-

Procurement

1. Summary of Procurement Implications: None.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All drivers using the A213 or A214, plus pedestrians crossing at this junction.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Ward Members have expressed concerns about congestion at this location in the past and will be consulted on these specific proposals.
2. Summary of Ward Councillors comments: Any comments will be relayed at PDS meeting.

3. COMMENTARY

Description

- 3.1 The junction of Elmers End Road / Anerley Road (A214) / Croydon Road (A213) is located in the North West of the Borough and lies on a major route into Bromley from Crystal Palace.
- 3.2 The junction is street lit and subject to a 30mph speed limit.
- 3.3 The junction has been identified as an area of very high congestion. There have been 8 personal injury accidents at this junction in the latest 36 months for which data is available.
- 3.4 Site investigations have highlighted the following issues contributing to congestion which results in driver frustration and associated collision risk.

Croydon Road outside Aldi

- 3.5 Vehicles queuing to turn right into the Aldi supermarket prevent vehicles from exiting the junction until they have cleared. This has a knock on effect on all surrounding roads, increasing congestion and driver frustration. Buses are particularly impacted and pedestrians find it difficult to cross all arms of the junction because of vehicle congestion.

Elmers End Road (southbound)

- 3.6 Elmers Elm Road is also relatively narrow and reduces the volume of vehicles that are able to exit the junction in this direction.
- 3.7 Officers are currently applying to TfL for funding from their bus congestion reduction budget, to supplement the cost to the LIP budget. The extent of any contribution is not yet known but it is recommended that detail design work be carried out so that Bromley is in a position to proceed once funds are identified.

Proposals

- 3.8 The primary proposal involves widening the carriageway in Croydon Road between the junction and the entrance to Aldi. This will allow for the provision of an additional lane parallel to a dedicated right turn lane into Aldi.
- 3.9 Vehicles will subsequently be able to bypass the queues waiting to turn into Aldi, reducing congestion, journey times, driver frustration and associated accidents.
- 3.10 A substantial part of the cost of this proposal is associated with a major British Telecom underground chamber will have to be diverted.

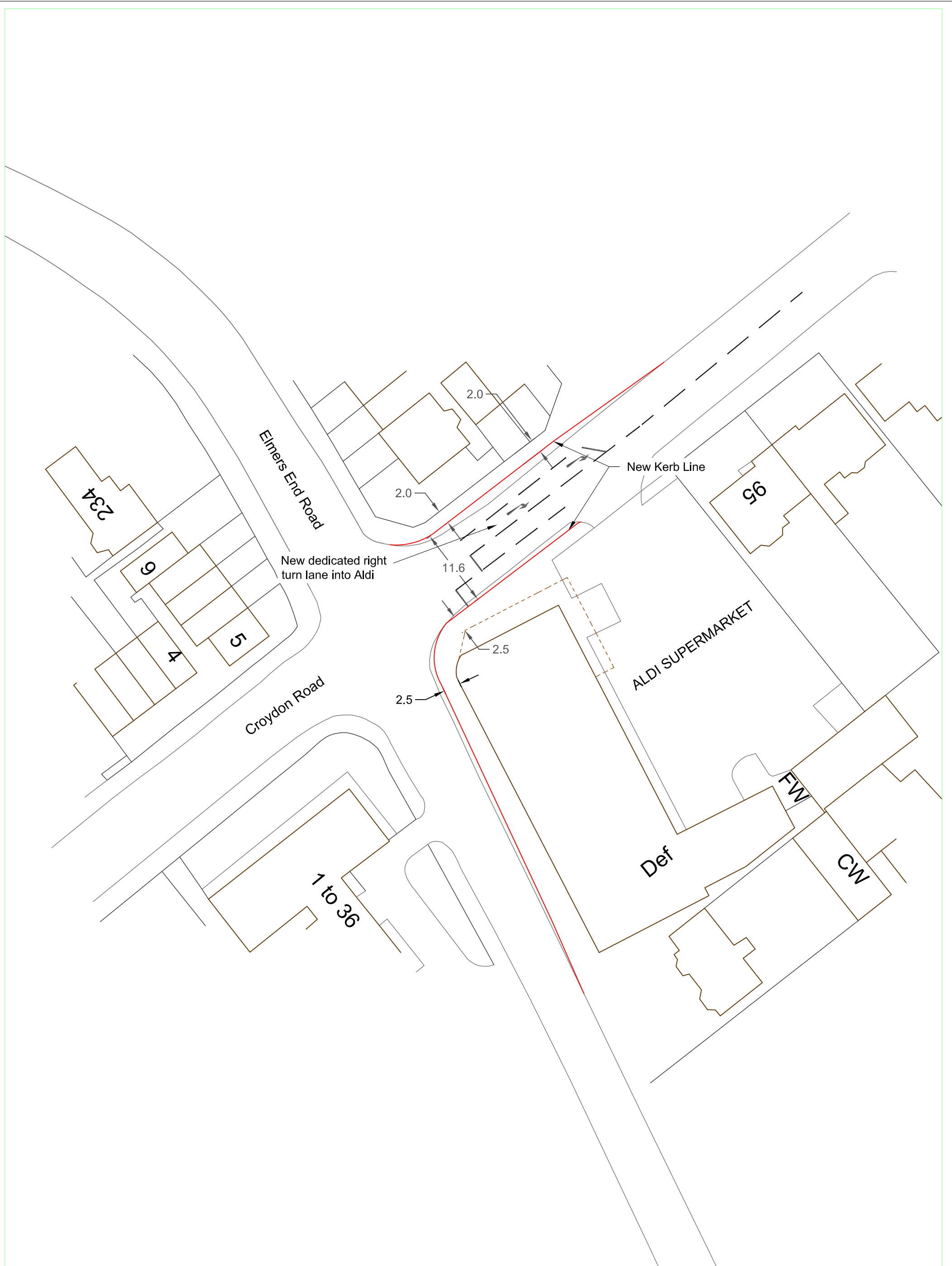
4. POLICY IMPLICATIONS

- 4.1 This proposal is in line with the Council's aim to reduce traffic congestion and improve journey time reliability and also to reduce the risk to all road users of traffic collision injury.

5. FINANCIAL IMPLICATIONS

- 5.1 The estimated cost of the scheme is £300k.
- 5.2 It is intended to apply to TfL for Bus Priority Programme funding to meet the costs. In the event that this is not successful, the costs will be met from the 2017/18 LIP funding for congestion relief which is currently estimated to be £907k.

| | |
|---|---|
| Non-Applicable Sections: | Impact on Vulnerable Adults & Children, Personnel, Procurement & Legal Implications |
| Background Documents: (Access via Contact Officer) | |



© Crown copyright and database rights 2015 Ordnance Survey 100017661.

| <p>Job Title: Croydon Road Elmers End Road</p> | <p>Drawing Title: Carriageway Widening Dedicated Right Turn Lane</p> |  <p>Bromley THE LONDON BOROUGH</p> | <p>Environmental Services Civic Centre, Stockwell Close, Bromley, BR1 3UH Tel: 020 8464 - 3333 Fax: 020 8313 - 4555 Email: www.bromley.gov.uk</p> | <p>Scale @ A3 1:500 Date 01/08/2016 Drawn by: MS Checked by:</p> | <table border="1"> <thead> <tr> <th>Rev</th> <th>Date</th> <th>Description</th> <th>By</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>-</td> <td>prelim sketch</td> <td>-</td> </tr> </tbody> </table> | Rev | Date | Description | By | - | - | prelim sketch | - |
|---|---|--|---|--|---|-----|------|-------------|----|---|---|---------------|---|
| Rev | Date | Description | By | | | | | | | | | | |
| - | - | prelim sketch | - | | | | | | | | | | |

This page is left intentionally blank

Report No.
ES17021

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Policy Development and Scrutiny Committee

Date: 7th March 2017

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **PERFORMANCE OF WARD SECURITY CONTRACT:
LITTERING**

Contact Officer: John Bosley, Head of Neighbourhood Management
Tel: 020 8313 4852 E-mail: John.Bosley@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: Borough wide

1. Reason for report

This is an update report regarding the use of Ward Security for the issuing of fixed penalty notices (FPNs) for environmental crimes for the period of the 1st April 2016 to the 31st January 2017.

2. **RECOMMENDATION(S)**

The Environment PDS is asked to note and comment on the performance information relating to the provision of littering enforcement.

Impact on Vulnerable Adults and Children

1. Summary of Impact: No impact.
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment and Safe Bromley
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Street Scene and Greenspace Division
 4. Total current budget for this head: £492k
 5. Source of funding: Existing controllable revenue budget 2016//17
-

Personnel

1. Number of staff (current and additional): 1
 2. If from existing staff resources, number of staff hours: 0.1 FTE
-

Legal

1. Legal Requirement: : No Statutory – Government Guidance
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Not Applicable.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All residents and visitors.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Ward Security have been providing a Street litter Enforcement service for the issuing of FPNs (Fixed Penalty Notice) from the 20th January 2014 under delegated authority (Report No.ES 14027, 4th November 2014). The issuing of FPNs was originally undertaken as a fixed price element of the contract of (£16k per month), via a negotiated variation to the existing Parks Security contract.
- 3.2 Ward Security were providing, as of Jan 20th 2014, 4 x uniformed Street Litter Enforcement officers 6 days a week to patrol targeted locations across the borough, primarily in town centre High Streets.
- 3.3 In August 2014, it was identified that the service provision and cost to the Council could not be sustained as the number of FPNs issued did not cover costs paid by the Council to Ward Security for the delivery of this service model.
- 3.4 In September 2014, a new service model was negotiated by the LBB Client Manager and Ward Security. This new agreement was for the provision of 2 x Street Litter Enforcement officers, patrolling 5 days per week at targeted hot spots across the Borough for littering at no further cost to Council. It was expected that the anticipated income generated from the issued FPN's would cover Ward Security's staffing costs.
- 3.5 The new service model had a planned review in April 2015 and it was agreed that the level of FPN income generated by the 2 x Ward Security Street Enforcement officers did not cover the Ward Security staffing costs and this model was unsustainable.
- 3.6 Further negotiations and models were explored during this period and a pilot scheme was introduced whereby Ward Security incorporated and used the existing resources of the Ward Security Park Officers to undertake targeted street litter enforcement patrols across the Borough.
- 3.7 The Ward Security Park Officers are trained in all aspects of issuing FPN's and dealing with minor enforcement offences. They are in uniform, SIA licensed and wear body worn video cameras to record all incidents and interaction with the public for evidential purposes, which made them suited to be able to deliver sustained enforcement monitoring in our targeted hotspot locations.
- 3.8 The cost of the administration work undertaken by Ward Security to support the FPN process is funded from part of the income received by the Council for FPNs issued.
- 3.9 The current operational service model was reviewed by the ENV PDS Committee in 2016 (ES 16003, 2nd February, 2016).
- 3.10 Since April 2016 to January 2017 197 FPNs have been issued and 129 FPN's have been paid, at £80 per ticket. A summary table below provides further information of the volume and status of FPNs issued over the current financial year.

| Month 2016/17 | No. FPN's issued | No. FPN's paid | No. FPN's unpaid | No. FPNs cancelled | % paid | Income from paid FPN's | Ward Security admin | Net income to LBB |
|---------------|------------------|----------------|------------------|--------------------|------------|------------------------|---------------------|-------------------|
| April | 20 | 13 | 7 | 0 | 65% | £1,040 | £520 | £520 |
| May | 35 | 27 | 8 | 0 | 77% | £2,160 | £1,080 | £1,080 |
| June | 27 | 19 | 8 | 0 | 70% | £1,520 | £760 | £760 |
| July | 14 | 7 | 7 | 0 | 50% | £560 | £280 | £280 |
| August | 16 | 13 | 3 | 0 | 81% | £1,040 | £520 | £520 |
| September | 21 | 14 | 6 | 1 | 67% | £1,120 | £560 | £560 |
| October | 19 | 13 | 6 | 0 | 68% | £1,040 | £520 | £520 |
| November | 28 | 16 | 12 | 0 | 57% | £1,280 | £640 | £640 |
| December | 9 | 6 | 3 | 0 | 67% | £480 | £240 | £240 |
| January | 8 | 1 | 7 | 0 | 13% | £80 | £40 | £40 |
| Total | 197 | 129 | 67 | 1 | 65% | £10,320 | £5,160 | £5,160 |

3.11 Officers have given consideration on how to further improve and utilise better this resource through the provision of more intelligence led operations with data being drawn from our customer and enforcement systems while also utilising the local knowledge of the Neighbourhood Officers and the Enforcement Team.

3.12 The Enforcement Manager is working with Ward Security to improve the payment rate of FPN with a KPI for 2017/18 being provisionally set at 70%. The Enforcement Manger reviews unpaid FPNs and the evidence attached to each case, deciding if the case is to be progressed to formal prosecution with final agreement given by Legal Services.

4. POLICY IMPLICATIONS

4.1 To contribute towards Building a better Bromley objective of a Quality Environment and a Safe Bromley, a contributor to the Environment Portfolio Plan 2016/19 outcome of *Improving the Street Scene*.

5. FINANCIAL IMPLICATIONS

5.1 A summary of the financial information shown in the above table of the continued operation of the littering enforcement programme through Ward Security from April 2016 to January 2017:

| | |
|--|---------------|
| | £ |
| Cost of issuing FPN's since April 2016 | 0 |
| Administration costs | 5,160 |
| Total cost | 5,160 |
| Less income from 128 FPN's | -10,320 |
| Net income to LBB | -5,160 |

6. LEGAL IMPLICATIONS

6.1 The FPN process is in accordance with the requirements of the Clean Neighbourhoods & Environment Act 2005. This legislation enables the Council to enter into an agreement with a contractor for the provision of issuing Fixed Penalty Notices.

| | |
|--|---|
| <p>Non-Applicable Sections:</p> | <p>We do not issue FPN's to persons under 16 years old or to vulnerable adults. Officers will speak to them about their behaviour and that it is an offence.</p> <p>No Implications for Impact on Vulnerable Adults and Children and Procurement</p> |
| <p>Background Documents: (Access via Contact Officer)</p> | <p>On Street Enforcement Report No.ES 14027 4th November 2014</p> <p>Littering Enforcement Report ES16003. 2nd February 2016</p> |

This page is left intentionally blank

Report No.
ES17022

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Policy Development and Scrutiny Committee

Date: 7th March 2017

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING AND CONTRACTS' REGISTER**

Contact Officer: Alastair Baillie, Environmental Development Manager
Tel: 020 8313 4915 E-mail: Alastair.Baillie@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's future business and contract reporting including:

- developing the Forward Work Programme
- progressing requests made at previous meetings and
- updating the Environment Portfolio Contract Register

2. **RECOMMENDATION(S)**

2.1 **That Committee reviews and comments on:**

- (a) **Forward Work Programme (Appendix 1);**
- (b) **Progress concerning Committee requests (Appendix 2); and**
- (c) **Corporate Contract Register extract and commentary (Appendix 3).**

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2016/17 approved budget
 4. Total current budget for this head: £31.6m and £5.273m of TfL funding
 5. Source of funding: 2016/17 revenue budget and TfL funding
-

Personnel

1. Number of staff (current and additional): 144 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Procurement

1. Summary of Procurement Implications: Each department is required to maintain a register of contracts having a total contract value of greater than £50k (Appendix 3) and for Members to be aware of the procurement status of contracts within their Portfolio
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Work Programme

- 3.1. **Appendix 1** sets out the Environment Portfolio's Forward Work Programme for 2017/18 including: the provisional report title (or activity); the lead division; and Committee's role. Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.2 Other reports will be added to the Work Programme as schemes and contracts are developed and there also may be references from other committees, the Environment Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 **Appendix 2** provides a progress update on requests made by the Committee at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.

Contracts Register Summary

- 3.4 **Appendix 3** deals with Environment Portfolio contracts with a total contract value greater than £50k. The Appendix comments on changes (since Committee last met / production of the previous Corporate Contract Register) to the status of these contracts.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Environmental services affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by a proposal or a contract, the issues would be covered in that particular report and not in this overview, unless specific to a new contract.

5. POLICY IMPLICATIONS

- 5.1 PDS Committees are responsible for developing their own Forward Work Programmes and Committee's 2017/18 work programme is set out in Appendix 1.
- 5.2. The activities in this report reflect the priorities and aims set out in:
- [Environment Portfolio Plan 2016/19](#)
 - [Building a Better Bromley 2016-18](#) ('Quality Environment' & 'Excellent Council')

| | |
|---|---|
| Non-Applicable Sections: | Financial, Personnel, Legal, Procurement |
| Background Documents: (Access via Contact Officer) | Environment PDS Committee agendas and minutes: 2006/07 to 2016/17 Environment Portfolio Plan 2016/19 (ES16020 – 07/06/16) Building a Better Bromley (2016-18) |

APPENDIX 1

**ENVIRONMENT PDS COMMITTEE
FORWARD WORK PROGRAMME: FUTURE MEETINGS**

| Meeting Date: 12 July 2017 | Division | Committee Role |
|---|-----------------|-----------------------|
| Forward Work Programme, Matters Arising, and Contracts Register | E&CS | PDS Committee |
| Provisional Outturn: 2016/17 | Finance | PDS Committee |
| Budget Monitoring: 2017/18 | Finance | Pre-decision scrutiny |
| Environment Portfolio Plan: 2017/20 (and Annual Contract Summaries) | E&CS | Pre-decision scrutiny |
| Street Lighting Invest-to-save outturn | E&CS | Pre-decision scrutiny |
| Meeting Date: 5 October 2017 | Division | Committee Role |
| Forward Work Programme, Matters Arising, and Contracts Register | E&CS | PDS Committee |
| TfL-Funded Work Programme: 2018/19 | E&CS | Pre-decision scrutiny |
| Meeting Date: 15 November 2017 | Division | Committee Role |
| Forward Work Programme, Matters Arising, and Contracts Register | E&CS | PDS Committee |
| Environment Portfolio Plan: 2017/18 Half Year Progress Report | E&CS | PDS Committee |
| Budget Monitoring: 2017/18 | Finance | Pre-decision scrutiny |
| Meeting Date: 30 January 2018 | Division | Committee Role |
| Forward Work Programme, Matters Arising, and Contracts Register | E&CS | PDS Committee |
| Draft Budget: 2018/19 | Finance | PDS Committee |
| Meeting Date: 15 March 2018 | Division | Committee Role |
| Forward Work Programme, Matters Arising, and Contracts Register | E&CS | PDS Committee |
| Budget Monitoring: 2017/18 | Finance | Pre-decision scrutiny |

APPENDIX 2

ENVIRONMENT PDS COMMITTEE PROGRESS REPORT ON PREVIOUS REQUESTS

| Date | Committee Request | Progress |
|-----------------|---|---|
| 7 June 2016 | <p>Committee agreed to establish three Member Working Group covering:</p> <ul style="list-style-type: none"> • Environmental Services Contract (Dan Jones) • Traffic Congestion WG (Angus Culverwell) • Highway & Footway Repairs (Garry Warner) | <p>Proposals were made at the 29 September PDS meeting.</p> <ul style="list-style-type: none"> • First meeting held: <ul style="list-style-type: none"> ○ 11 October 2016 ○ Plan to meet again prior to tendering Lots 1-4 • Planned for Q4: <ul style="list-style-type: none"> ○ Date being discussed with Chairman for 2017/18 • Two meetings held: <ul style="list-style-type: none"> ○ 7 December 2016 ○ 16 January 2017 |
| 7 June 2016 | <p>The Chairman requested that The Landscape Group (now known as <i>idverde</i>) should attend Committee for scrutiny in respect of their activity</p> | <p>Reported to 24 January 2017 PDS meeting (ES17015)</p> |
| 8 November 2016 | <p>Noting that revenue and capital expenditure on the use of consultants for 2016/17 only covered the first quarter, Members resolved to consider the matter again at the end of the current financial year.</p> | <p>Expenditure on the use of consultants is reported once a year. The next report is scheduled for the September 2017 E&R PDS meeting. It will include the total expenditure for 2016/17 and the first quarter expenditure for 2017/18. This will then be included in the agenda for the October meeting of this committee.</p> |

APPENDIX 3

ENVIRONMENT PDS COMMITTEE CONTRACTS REGISTER SUMMARY

1. Contract Register

- 1.1. Council services are underpinned by contracts and, as a Commissioning Council, it is important these are tendered in accordance with LB Bromley's revised (1 September 2016) Contract Procedure Rules and government procurement regulations as appropriate.
- 1.2. A new Council-wide approach to contract reporting has been agreed which involves the entire (£200k plus) Corporate Contract Register being reported to Contracts Sub-committee and for relevant Portfolio extracts being scrutinised at each PDS committee (see appendix for 9 February 2017 Contract Sub-committee extract).
- 1.3. To help Members in their scrutiny role, the table below provides a commentary on the status of those contracts where there have been recent developments.
- 1.4. The Contract Monitoring Summaries pioneered by E&CS and the Corporate Contract Register are currently being merged to form a Corporate Contract Database (demonstrated to Contracts Sub-Committee: 9 February 2017). This Database will be at the heart of the Council's future Commissioning and Procurement activity and will generate alerts and reports, as required, to ensure timely procurement activity and consistent Member reporting.

| Contract | Update |
|--|---|
| <ul style="list-style-type: none"> • Environment Portfolio: 25 contracts on Corporate Contract Register • E&CS Department: 44 contracts on Corporate Contract Register | <ul style="list-style-type: none"> • Environment Portfolio Ragging • Red ragging: 0 (urgent action required) • Amber ragging: 1 (attention required) • Green ragging: 24 (satisfactory procurement action) |
| <ul style="list-style-type: none"> • On-street Poster Sites | <ul style="list-style-type: none"> • ECS5 expired: 31 January 2017 • New Contract (Council Information Display Units) Award Report: ES16065 - 24 Nov. 2016 • New contractor JC Decaux • New term: 10 + 5 (commences 1 March 2017) |
| <ul style="list-style-type: none"> • Street Works Inspections (ECS7) | <ul style="list-style-type: none"> • ECS7 expires 31 March 2017 • Activity to be brought in-house from 1 April 2017 to 31 March 2019: Report ES17008 (Env. PDS: 24 Jan. 2017) • Activity will then form part of Integrated (Highway Safety and Street Works) Highway Inspection Service • Becomes co-terminous with the Environmental Services Commissioning (will form part of next Highways Contract) |
| <ul style="list-style-type: none"> • Depot Security (ECS9) | <ul style="list-style-type: none"> • New contract from 1 April 2017 to 31 March 2019 (via an ESPO Framework) with Manpower Direct UK Ltd • Becomes coterminous with the proposed Environmental Services Contract |
| <ul style="list-style-type: none"> • Vehicle & Plant Maintenance (ECS10) | <ul style="list-style-type: none"> • Two-year extension 5 April 2017 – 4 April 2019 under powers delegated to ED E&CS (£177,040) • Commissioning Board reviewed waiver: 26 September 2016 |
| <ul style="list-style-type: none"> • Highways Consultancy (ECS21) | <ul style="list-style-type: none"> • Consideration being given to extending the contract term from 15 June 2017 to expiry of HCA Framework (31 November 2018) subject to a further Executive report |

| | |
|---|---|
| <ul style="list-style-type: none"> • Arboricultural Maintenance (ESC22) | <ul style="list-style-type: none"> • Environment PDS meeting: 29 September 2016 (ES16049) • Executive meeting: 18 October 2016 • Contract extended from 18 July 2017 to 31 March 2019 (to become coterminous with other contracts) |
| <ul style="list-style-type: none"> • Coney Hill Landfill Site Monitoring (ECS23) | <ul style="list-style-type: none"> • Procurement Strategy Gate Report (ES16054): 8 Nov. 2016 Env. PDS & 30 Nov. Executive Decision • Tendering activity now required to ensure next contract commences on schedule: 28 July 2017 |
| <ul style="list-style-type: none"> • Parking (ESC16) • Parking ICT (ESC17) • Parking Bailiff Services (ESC18) • Parking Mobile Phone Bookings (ESC19) | <ul style="list-style-type: none"> • Current Parking contracts all extended to 2 April 2017 • New contract award report (ES16066): 30 Nov. 2016 • New 10 year contract awarded to: APCOA • New contract commences: 3 April 2017 • New contract expires: 2 April 2027 |

This page is left intentionally blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank